

Mandale Mill Primary School



Policy for Charging and Remissions

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Prepared by	Miss L Moore
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Making an Impact on Lifelong Learning

Mandale Mill Primary School
Charging and Remissions Policy

The Governing Body of Mandale Mill Primary School recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education. The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

INTRODUCTION

All education during school hours is free. Mandale Mill Primary school does not charge for any activity undertaken as part of the National Curriculum.

CHARGES

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school.

- The board and lodging element of approved residential activities deemed to take place in school hours (see note 1)
- Education provided outside of school time that is not part of the national curriculum or part of RE.
- Transport that is not required to take pupils to school or other premises for educational purposes
- Any materials, books or instruments that the child wishes to keep
- Music tuition (see note 2)

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to provide a voluntary contribution to the rest of the trip. If we do not receive sufficient voluntary contributions, it may become necessary to cancel a trip. However, if a trip goes ahead, it may include children whose parents have not paid any contribution. These children are not treated differently from any others.

Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded and this information will be provided in the school trip letter.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are:

- Visits to museums
- Sporting activities which require transport costs
- Outdoor adventure activities
- Visits to the theatre
- School trips
- Musical events

SWIMMING

The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. No charge is made for this activity. Parents are informed when these lessons are to take place and written permission is given.

INGREDIENTS/MATERIALS/EQUIPMENT (IN KIND)

The Governing Body reserves the right to charge for ingredients, materials or equipment (or the provision of them by parents) or require them to be provided if the parents have indicated in advance that they wish to own the 'finished product'.

BROKEN EQUIPMENT (REPLACEMENT)

Parents are asked to contribute towards the cost of replacement items where these were damaged or broken as a direct result of misconduct on the pupil's part. This does not in any way detract from the teaching staff's duty to brief pupils thoroughly and to manage a calm and safe working environment.

CONTRIBUTION TOWARDS THE EYFS CURRICULUM

Parents of pupils in Nursery and Reception are asked to contribute towards the cost of consumable items such as cooking ingredients, play dough etc. Such resources enrich the curriculum and the learning experiences that can be offered. A small charge of 50p a week is requested from parents in order to support the school in meeting the cost of these items.

UNIFORM

School uniform is not compulsory, however pupils are required to wear suitable clothing of a similar nature to the uniform. Uniform is available from more than one supplier to give parents the choice of cost and quality. Should parents wish to purchase uniform items other than through the suppliers, they may do so. The only items of uniform which can only be purchased from specific suppliers is the school jumper or cardigan which has the logo embroidered onto it.

ENRICHMENT CLUBS

The school offers a range of additional activities out of school hours. A charge may be made for those children attending certain clubs.

REMISSIONS

The Governing Body may remit in full or in part the cost of any activity for particular groups of parents, for example, in the case of family hardship. When arranging a chargeable activity such parents will be invited in confidence for the remission of charges in full or in part. The Head Teacher in consultation with the Chair of Governors will make authorisation for such remission.

Note 1

Residential visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of board, lodging and travel expenses. If parents are experiencing any financial difficulty, they should come and talk to the Headteacher in confidence.

Note 2

Music Tuition

All children study music as part of the normal school curriculum and there is no charge for this. There is however a charge for individual or group music tuition if this is not part of the National Curriculum.